



Index Use	
E.C.	
BOMPAC	
PAYMENT	

# FLOORCOVERING ORDER FORM

Stand No.	Deadline Date - Wednesday 4th September
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Stand size.	m x	m
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NB **ALL**\* floorcovering is based on 4m width - For irregular shape stands please ask for a quote

**PLEASE NOTE THAT IF THE VENUE IS ALREADY CARPETED & YOU WISH TO ORDER A COLOUR CHANGE TO YOUR CARPET IT IS COMPULSORY THAT A SUB-FLOOR IS ORDERED**

Description	Colour / Ref	M2	Unit price m2	Total
Ribbed Recyclable Cord Carpet			£11.00	
Evo Velour			£13.00	
Vinyl Floorcovering			£17.00	
Tufted Velour Carpet			£17.00	
Polythene Protective Cover			£1.00	
18mm Floor Flats			£28.00	
18mm Naplock Aluminium Edging			£18.00	
40mm Raised Floor			£32.00	
40mm Naplock Aluminium Edging			£20.00	

Preferred Laying date.....  
 NB Minimum order £50  
 For help with your order please call 0800 085 9885

<b>Sub Total</b>	
3% surcharge for credit card payments	
1.9% surcharge for AMEX card payments	
<b>Vat 20%</b>	
<b>Total</b>	

Company Name:	
Address:	
Postcode:	
Telephone:	Name:
EU VAT No:	
Email:	

No goods will be supplied unless full payment is received

Please return to:

INDEX GROUP LTD  
 Redstone House, Station Road, Newport, NP18 2DW  
 Telephone: 0800 085 9885  
 E-mail: carpet@indexgroup.org



Event & Exhibition Solutions  
 Your trusted partner

# XPO-RIB

LIGHTWEIGHT VERSATILE CARPET IDEAL FOR EXHIBITION AISLES & EVENT MARQUEES

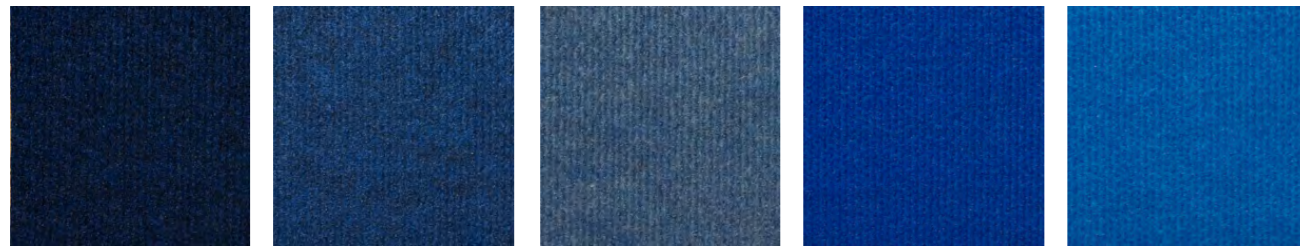
- 100% POLYPROPYLENE FIBRES
- 50m x 4m STANDARD ROLLS
- WEIGHT: +/- 380gr/m2
- FIRE CERTIFICATION: Cfl- S1
- SBR LATEX BACKING
- SPLIT WIDTHS & CUTS AVAILABLE
- THICKNESS: +/- 3.5mm
- FULLY RECYCLABLE



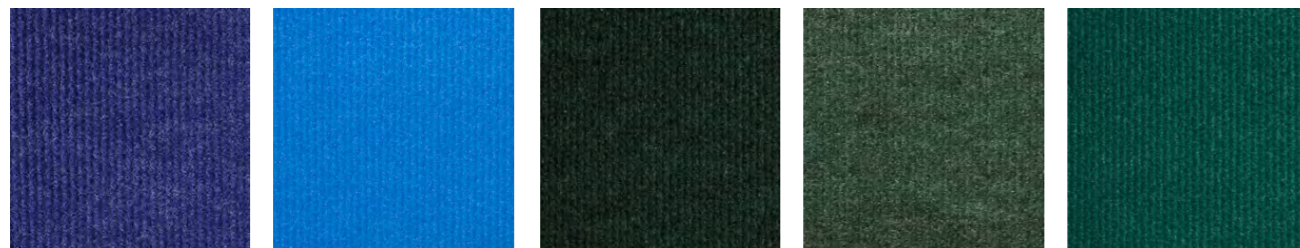
Black Graphite Dark Grey Steel Silver



Anthracite Slate Pearl Marmo White (+FILM)



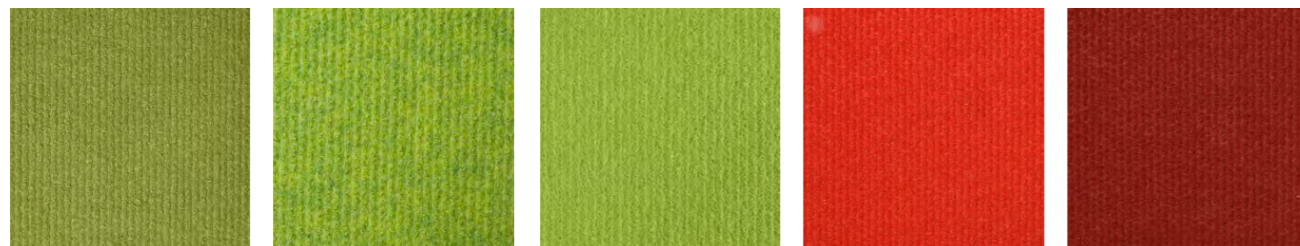
Navy Midnight Blue Light Blue Electric Sapphire



Azur Blue Process Blue Dark Green Olive Green Jade



Blue Lagoon Teal Menthe Apple Smaragd



Light Green Campestre Lime Red Rubin Red

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Burgundy Ruby Tango Sunrise Yellow



Fuchsia Pink Baby Pink Purple Damson



Violet Lavendel Pervinca Ivory Cream



Champagne Beige-Pink Coffee Stone Cognac



Gold Honey Beige Havana

# Payment & Credit Card Charge Authorisation

Exhibition Name: \_\_\_\_\_

Stand Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Country: \_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_

Contact Name: \_\_\_\_\_

EU VAT Number (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

PO Number: \_\_\_\_\_

## PAYMENT POLICY

**Payment for services —**  
**Index Group Ltd requires full payment prior to the build up of the show.**

**Method of payment—** Index Group Ltd accepts all major credit / debit cards and bank transfers. Purchase orders are not considered payment.

We require your payment authorisation to be completed and returned even if you are paying by bank transfer. You do not need to complete your card details unless you wish to pay by this method and are ordering electrics. Please tick the box below to indicate your preferred method of payment.

Bank Transfer

Debit Card (surcharge)

Credit Card (surcharge)

American Express (surcharge)

Card payment link to be sent   
(not available for electrical order payments)

### **Bank Transfer Payment Information:**

Bank details will be provided on your invoice for BACS payments. Please include your invoice number in your payment reference.

### **Payment link for card payments**

If you would like a payment link to be sent please confirm in the details above the email address this should be sent to.

**Cancellations/Refunds—** Please note that refunds will not be made on cancellation of any non stock items. Any item ordered prior to and transported to the event is not eligible for a refund.

**I agree in placing this order that I have accepted the Terms & Conditions of the Index Group Ltd:**

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

## CREDIT CARD CHARGE AUTHORISATION

### **To be completed for Electrical orders only**

*A payment link for card payments will be sent for all other Index Group services*

All information must be provided. Your order will not be processed if any information is missing.

**Please note that there is a surcharge for Debit, Credit and American Express card transactions.**

Please ensure this form is returned with all orders.

Debit Card (surcharge)

Credit Card (surcharge)

American Express (surcharge)

Card Number: \_\_\_\_\_

Expiry Date: \_\_\_/\_\_\_

Security Code (Last 3 digits on signature strip) \_\_\_\_\_

Start Date (if shown): \_\_\_/\_\_\_

Issue Number (if shown): \_\_\_\_\_

Cardholders Name: \_\_\_\_\_

Cardholders billing address (If different to above): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Cardholders Signature: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

**Please note this form will be destroyed once payment has been processed/received.**

If you have any questions relating to any of the information on this form please contact us on: 0800 085 9885

**Please return this form and completed order form to corresponding email/postal address which can be found on the bottom of the relevant order form.**



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